

Occupational Therapy Services

Occupational Therapy Service Guidelines

- Medicaid logs need to be detailed enough that an auditor could “recreate” the service. Documentation must indicate not only WHAT services are being rendered to meet the student’s IEP/IFSP goals, but HOW the student responded to the services. S.O.A.P. notes are best practice.
- Consult only services are not billable. The need for services needs to be listed as a direct service in the IEP/IFSP to log services for Medicaid.
- Evaluations are formalized testing and reports for the development of the beneficiary’s treatment plan. They may be completed by a licensed occupational therapist.
- Occupational therapy services require an annual referral from a physician. Ingham ISD obtains these referrals for students with direct OT services in their IEP.

Example of Detailed Service Log

The Michigan Department of Health and Human Services (MDHHS) has emphasized the importance of thoroughly documenting all services provided. For direct services such as therapy and counseling, documentation must include a progress entry for each direct service describing the service rendered and the student’s response to that service.

Service Log Example

- Therapy Provided: Jane was positioned while wearing bilateral DAFOs in a supine stander at 80 degrees for upright weight bearing and hamstring stretching.
- Student’s Response to Therapy: Jane tolerated 30 minutes without complaints of discomfort.

Provider Qualifications

Occupational therapy services may be reimbursed when provided by:

- A licensed occupational therapist
- A certified occupational therapist assistant (COTA) under the direction of a licensed occupational therapist

Contact Us

If you have any questions on Medicaid logging or would like training on the EdPlan system, please let us know.

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