



## **BOARD BRIEFS**

July 19, 2022

### **Organizational Meeting**

The Ingham Intermediate School District Board of Education held the annual Organizational Meeting and elected:

Lori Zajac as President of the Board of Education for 2022-23

Nancy Stanley as Vice President of the Board of Education for 2022-23

Michael Flowers as Treasurer of the Board of Education for 2022-23

Erin Schor as Secretary of the Board of Education for 2022-23

Also, the Board adopted the Bylaws as presented, scheduled June 20, 2023, as the date for the 2023-24 Public Budget Hearing and July 18, 2023, for the 2023-24 Organizational Meeting, approved the Designation of Depositories and other Banking Matters as presented, approved the Employee Blanket Bond as presented and approved the recommendation for Legal Counsel as presented.

### **Regular Meeting**

### **Expressions/Comments from the Audience**

No comments.

### **Action Items**

The Board approved the Consent Docket as follows:

- Regular, Special, Closed and Public Hearing Meeting Minutes
- Human Resources Report
- Calendar of Events
- Gifts
- Payment Summary Report
- Investment Report

In other action, the Board:

- Approved the increase in work weeks for the SIS Administrative Assistant position as presented.



- Approved the changes in the WTC Health Support positions as presented.
- Approved the increase in FTE for the School Psychologist as presented.
- Approved the 2022-23 Ingham ISD program calendars as presented.
- Approved the purchase of 24 Nikon mirrorless camera bodies and 24 Nikon Mount Adapters for the New Media Program from B & H Photo of New York through the Omnia Cooperative purchasing program in the total amount of \$44,325.60.
- Approved the annual cost of an on-line career development platform for students and buildings in Ingham ISD service districts within the CTE millage which includes software licenses and trainings from Xello, Inc. in an amount not to exceed \$51,858 for the period September 1, 2022, through August 31, 2023.
- Accepted the MDE Health Resource Advocates grant award in the amount of \$2,800,000 and to authorize purchase of temporary staffing services from Maxim Healthcare Staffing Services, Inc. or another recommended staffing agency for up to 1.0 FTE nurse or non-clinical staff health resource advocate in an amount not to exceed \$112,000 for Ingham ISD's portion of the grant award for the time period August 1, 2022, through July 31, 2023.
- Authorized the Ingham ISD Facilities Department to purchase custodial supplies during the 2022-23 school year from Lansing Sanitary Supply and Kalamazoo Sanitary Supply in a total amount not to exceed \$50,000.
- Approved the purchase of individual 12-month copier support and maintenance agreements for 22 copiers for the 2022-23 school year from Lowery Corporation d/b/a Applied Imaging for a total estimated group cost not to exceed \$30,000.
- Approved the purchase of Phonak brand hearing equipment and hearing aids from Phonak, Inc. (Warrenville, IL) for a total not to exceed \$50,000 for Ingham ISD service area special education programs and services.
- Approved the annual cost for the Workforce Management System from Kronos SaaShr, Inc. which includes annual subscription license, maintenance/support and web-based hosting in the amount not to exceed \$39,450.
- Approved the purchase order with CODA Music Therapy Services LLC to provide Music Therapy/Adapted Music Education services from August 2022 – June 2023, at \$67 per hour for group sessions, for a total amount not to exceed \$46,646.
- Approved the three-year renewal agreement with Envisio of Vancouver, Canada for the purchase of Strategic Planning Software and Performance Data software subscription services for the period of September 17, 2022, to September 16, 2025, in the total contract amount of \$51,670.50.
- Approved a single-source purchase from Illuminate Education-FastBridge Learning (Minneapolis, MN) for FASTBridge subscriptions for our local districts and participating public school academies at a price of \$7.20 per student for reading and math assessments and \$2.70 per student for social and emotional assessments, for July 1, 2022, through June 30, 2024, for an estimated total amount not to exceed \$136,800.
- Approved an extension for the general contractor professional services hourly rates for LJ Trumble Builders, LLC (Lansing, MI) and Nielsen Commercial Construction (Holt, MI) for use on small projects under the state law bidding requirements, for the one-year period from July 1, 2022, to June 30, 2023, with the option to renew.



- Authorized the Superintendent to finalize and execute the agreement with Michigan Association of Intermediate School Administrators (MAISA) for Ingham ISD to provide technology services during the time period July 1, 2022, through June 30, 2023, to provide Software Development, Development Lead and Chief Information Security Officer Services to collaborative projects identified by MAISA.

### **Discussion Items**

Susan Tinney provided an overview of a proposed new position for a Consultant, Newcomer English Learner.

Susan Tinney provided rationale for an increase in FTE – ASD Teacher, Heartwood School.

### **Information Items**

Mike Lilly provided an update on services related to the annual website maintenance for the REMC SAVE website.

### **Superintendent's Report**

Jason Mellema provided an update regarding the WTC's Construction Technology program attending SkillsUSA.

Jason Mellema invited the Board to tour the ongoing WTC construction site prior to the August board meeting.

Jason Mellema proposed the possibility of moving the September 20 board meeting due to a conflict with the fall MASA Conference.

### **Board Member Reports**

No Board Reports

### **Upcoming Events**

July 27, 2022, Ingham Academy Graduation, 2:00pm – Ingham Academy

August 16, 2022, Regular Board of Education Meeting, 6:00pm – Thorburn Education Center

For further information about the preceding items, please contact [Micki O'Neil](mailto:moneil@inghamisd.org) (moneil@inghamisd.org) or 517.244.1212.