



## BOARD BRIEFS

November 21, 2023

### Public Comment

- Public opportunity to comment on agenda items.
- Public opportunity to offer input on Information Item (B) – Section 31aa School Safety and Mental Health Grant.

### Presentation

Susan Tinney presented an update on the Talent Together program.

### Action Items

The Board approved the Consent Docket as follows:

- Regular Meeting Minutes – October 17, 2023
- Human Resources Report
- Calendar of Events
- Gifts
- Payment Summary Report
- Investment Report

In other action, the Board:

- Approved the Annual Summer Tax Resolution to collect a 100% Summer Tax levy for the tax year 2024 (fiscal year 2024-25), continuing from year-to-year until specifically revoked by the Board.
- Approved the contract addendum with Clean Team USA of Lansing for additional custodial services for the North Star facility in the amount of \$6,153 per month from November 2023 through June 30, 2024, with the option to renew for one additional year per the original contractual terms.
- Authorized the payment of tuition for Ingham ISD area students to attend the Eaton RESA Career Prep Center, in an amount not to exceed \$50,300.
- Authorized the Superintendent to execute a Business Services agreement with Okemos Public Schools for payroll and benefit services for an annualized rate of \$135,000 to be prorated based on the effective date of the agreement through June 30, 2024; \$141,750 for 2024-25; \$148,838 for 2025-26 and \$156,280 for 2026-27.
- Approved the 1.0 FTE increase for a Payroll and Benefit Specialist position as presented.



- Approved the position of Administrative Assistant, Early Childhood, as presented.
- Approved the Resolutions of Tribute for Wendi King and Lori Stokes Wright as presented.
- Authorized the Superintendent to execute a Public Relations and Communications Services agreement with Clinton County RESA for the remainder of fiscal year ending June 30, 2024 and for the fiscal years 2024-25 and 2025-26. Base fees are 48,190, \$49,635 and \$51,125 respectively, with a not to exceed amount of \$65,000 for each of the years.

### **Discussion Items**

- Mike Lilly presented an update on the purchase and installation of new data center switching equipment.
- Mike Lilly provided information on a county-wide consortium contract for cybersecurity.
- Susan Tinney provided rationale on the reclassification of the Human Resources Director position.
- Susan Tinney provided rationale for the request of a 1.0 FTE increase in the Communication Specialist position.

### **Information Items**

- Susan Tinney provided an update on the job posting of the Welding Instructor position.
- Becky Hills presented current information on the Section 31aa School Safety and Mental Health Grant.

### **Superintendent's Report**

Superintendent Jason Mellema provided updates on the following:

- Talent Together Intent to Commit
- AESA Conference
- ACTE Conference
- MSBO Certification – Suzy Corbin
- Parents as Teachers Blue Ribbon Affiliate
- Construction Update

### **Board Member Reports**

ISOA November Report

### **Closed Session**

The board moved into Closed Session for the purpose of a discussion on district property and negotiations.

### **Upcoming Events**

December 13, 2023, WTC Open House, 4:30pm – Wilson Talent Center



**Ingham Intermediate  
School District**

*A Regional Educational Service Agency*

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December 19, 2023, Regular Board Meeting, 6:00pm – Thorburn Education Center

December 25, 2023-January 5, 2024, Winter/Holiday Break

January 8, 2024, School Resumes

January 16, 2024, Regular Board Meeting, 6:00pm – Thorburn Education Center

February 20, 2024, Regular Board Meeting, 6:00pm – Thorburn Education Center

March 19, 2024, Regular Board Meeting, 6:00pm – Thorburn Education Center

March 25 – March 29, 2024, Spring Break

For further information about the preceding items, please contact [Micki O'Neil](mailto:moneil@inghamisd.org) (moneil@inghamisd.org) or 517.244.1212.