



## BOARD BRIEFS

May 21, 2024

### Presentation

May is Mental Health Awareness Month. Noelle Duvall, Shalonda James-Garcia and Jared Baker reviewed the accomplishments and ongoing work of the mental health support team.

### Action Items

The Board approved the Consent Docket as follows:

- Regular Meeting Minutes – April 9, 2024
- Human Resources Report
- Calendar of Events
- Gifts
- Payment Summary Report
- Investment Report

In other action, the Board:

- Approved the 2024-25 proposed position changes, as presented.
- Approved the Resolutions of Tribute be adopted, as presented for the following:
  - Jim Schultheiss - Teacher, North Star School
  - Linda Rived - Teacher, North Star School
  - Michelle Nicholson - Executive Director, Early Childhood
  - Pete Eisinger - Instructor Assistant, Wilson Talent Center
  - Scott Westenberg - Instructor, Wilson Talent Center
  - Jeff Grossman - Instructor, Wilson Talent Center
- Approved the annual cost for the automated sub calling system from Red Rover Technologies, LLC, for the period of July 1, 2024, to June 30, 2025, in the amount not to exceed \$62,546.58.
- Approved the annual cost for the Hiring EAP applicant tracking software from Red Rover Technologies, LLC, for the period July 1, 2024, to June 30, 2025, in the amount not to exceed \$66,680.
- Approved the adoption of requested textbooks for multiple CTE programs for use in the classroom beginning in 2024-25.
- Approved the second contract addendum with Clean Team USA of Lansing for additional custodial services including all labor, equipment and cleaning supplies to be provided at the Beekman Center in the amount of \$24,962.82 per month for the period July 1, 2024, through June 30, 2025. Additional services for deep cleaning carpet and hard flooring are available upon request at \$0.55/sq. ft. and \$0.94/sq. ft., respectively.
- Approved the three-year Business Services agreement to provide payroll and benefit services to Williamston Community Schools in the amount of \$100,000 for 2024-25; \$105,000 for 2025-26; and \$110,250,000 for 2026-27.
- Authorized the purchase of Microsoft 365 EES subscription licenses for users and servers for the 2024-25 school year, from CDW.G LLC through the REMC bid at the stated per license price.



- Approved the contract extension of a Palo Alto unified threat management solution from AmeriNet of Michigan, Inc. at a cost of \$44,855.60, which includes subscription renewal fees, advanced URL filtering, Panarama software support, maintenance and support from June 17, 2024, through June 17, 2025.
- Authorized single source purchase orders from July 1, 2024, through June 30, 2025, to Edgenuity of Scottsdale, AZ, for licenses, training and services, in an amount of \$600.00 per license and a total estimated at \$144,600.00.
- Authorized the Superintendent to execute a contract for the consortium purchase of Securly web content filtering from CDW-G for an amount of \$5.00 per license covering a period of three years beginning July 1, 2024.
- Adopted the resolution to certify the 2024 Summer Tax Levy.
- Approved the board policy updates and adoptions of the Spring 2024 Neola board policy update, as presented. This update includes the following policies:
  - a. 1240 - Evaluation of the Superintendent
  - b. 2410 - Prohibition of Referral or Assistance (Recind)
  - c. 2414 - Reproductive Health and Family Planning
  - d. 2418 - Sex Education
  - e. 3220 - Professional Staff Evaluation
  - f. 6320 - Purchasing
  - g. 6321 - New School Construction, Renovation
  - h. 6325 - Procurement - Federal Grants/Funds
  - i. 6350 - Prevailing Wage
  - j. 6520 - Payroll Deductions
  - k. 8390 - Animals on District Property
  - l. 8800 - Religious/Patriotic Ceremonies-Observances
- Approved the Special Education Transportation Consortium Transportation Service Contract with Dean Transportation, Inc. (Lansing, MI) with an effective date of July 1, 2023 to June 30, 2028.
- Authorized Owen-Ames-Kimball Co. to issue Letters of Intent for the Ingham Office & Health Classrooms Renovations for the Phase 1 additions and remodeling project to LJ Trumble Builders, LLC of Lansing, MI in an amount not to exceed \$223,000 for General Trades, to Dee Cramer of Holly, MI in an amount not to exceed \$66,795 for Mechanical/Plumbing and to Buist Electric, Inc. of Byron Center, MI in an amount not to exceed \$68,813 for Electrical work. Furthermore, that upon receipt by Owen-Ames-Kimball of the appropriate documentation, authorized the Superintendent to execute or amend contracts with these contractors and authorize district administration to make decisions within the allotted project budget.
- Authorized the Superintendent to execute the Technology Services agreements with our constituent districts for the described technology services.
- Approved the revisions to the Plan for the Delivery of Special Education Programs and Services as presented and authorized submission of the revised Plan to the Michigan Department of Education for review and approval.

## Discussion Items

- Becky Hills provided information on second budget revisions for the three operating funds for the 2023-24 fiscal year.



- Becky Hills introduced an agreement with Public Policy Associates for contractual services to establish a Michigan Joint Training Innovation Center.
- Sandee Donald presented information on diversification of the classroom library materials in the Lansing School District buildings identified as Comprehensive Support Improvement Schools.
- Susan Tinney provided details on the request for new positions and increases in FTE for special education.

### **Information Items**

The following teachers have been granted tenure:

- Melissa Felts - Teacher, Malcolm Williams School
- Kelsey Kujawa - Teacher Consultant, ASD
- Kathryn Michaels - Teacher, SCI
- Gina Rios-Smith - Instructor, Educational Careers
- Abigail Showerman - Teacher Consultant, ASD
- Tanya Stamford - Teacher Consultant, Deaf and Hard of Hearing

### **Superintendent's Report**

Superintendent Jason Mellema provided updates on the following:

- Accreditation in Public Relations (APR) – Michigan School Public Relations Association - Sara Parkinson
- Horizon Leadership Academy Completion – Michigan Association of Superintendents and Administrators - Micki O'Neil
- Education Specialist Degree – Saginaw Valley State University – Crystal Cutler
- Healthcare students letter to the Board of Education, thanking their instructors for their support – The class had 100% Completion of the Phlebotomy Certification
- MSU/Neogen Urban Ag Program
- Board Superintendent Evaluation Training

### **Board Member Reports**

Lori Zajac gave an update on the Superintendent's Evaluation and June Special meeting.

### **Upcoming Events**

May 23, 2024, Employee Recognition Dinner, 5:30-7:00pm – Thorburn Education Center

May 28, 2024, SAIL Park/Picnic Day, 11:00-1:00pm – Hawk Island, Red Tail Pavilion

May 29, 2024, WTC Cruise-in Car Show, 3:00-8:00pm – Wilson Talent Center Main Parking Lot

May 30, 2024, SAIL Graduation, 10:00am – Wilson Talent Center SAIL Classroom

May 31, 2024, North Star School End of Year Celebration, 10:45am - North Star Gym



# Ingham Intermediate School District

*A Regional Educational Service Agency*

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May 31, 2024, Heartwood Prom, 1:00pm – Heartwood School Gym

May 31, 2024, SAIL Talent Show, 12:00-2:00pm – Thorburn Education Center

June 5, 2024, Spartan Project SEARCH Graduation, 11:00am - Morrill Hall at MSU

June 13, 2024, Heartwood Graduation, 1:00pm - Heartwood School

June 17, 2024, Public Hearing/Regular Board Meeting, 6:00pm – Thorburn Education Center

July 16, 2024, Organizational/Regular Board Meeting, 6:00pm – Thorburn Education Center

July 24, 2024, Ingham Academy Graduation, 2:00pm – Ingham Academy, 1601 West Homes Road, Lansing

For further information about the preceding items, please contact [Micki O'Neil](mailto:moneil@inghamisd.org) (moneil@inghamisd.org) or 517.244.1212.