



## **BOARD BRIEFS**

July 16, 2024

### **Organizational Meeting Briefs**

#### **Public Comment**

The Ingham Intermediate School District Board of Education held the annual Organizational Meeting and elected:

- Lori Zajac as President of the Board of Education for 2024-25
- Michael Flowers as Vice President of the Board of Education for 2024-25
- Erin Schor as Treasurer of the Board of Education for 2024-25
- John Wolenberg as Secretary of the Board of Education for 2024-25
- Becky Ames as Trustee of the Board of Education for 2024-25

Additionally, the Board:

- Adopted the Bylaws, as presented.
- June 16, 2025, as the date for the 2025-26 Public Budget Hearing.
- July 15, 2025, for the 2025-26 Organizational Meeting.
- Approved the Designation of Depositories and other Banking Matters, as presented.
- Approved the Employee Blanket Bond, as presented.
- Approved the recommendation for Legal Counsel, as presented.

### **Regular Board Meeting Briefs**

#### **Action Items**

The Board approved the Consent Docket as follows:

- Regular Meeting Minutes – June 17, 2024
- Special Meeting Minutes – June 17, 2024
- Public Hearing Minutes - June 17, 2024
- Human Resources Report
- Calendar of Events
- Gifts
- Payment Summary Report



- Investment Report

In other action, the Board:

- Approved the new Title IX policies that address recent revisions to the Title IX regulations be adopted in one reading to meet the August 1, 2024, deadline.
- Approved the adoption of Policies 2264 and 2266 in the interest of complying with 2024 Title IX regulations.
- Approved the annual purchase of student licenses and trainings for an online career development platform for students and buildings in Ingham ISD service districts within the CTE millage from Xello, Inc. at a cost of \$3.30 per high school student license and \$2.76 per middle school student license for an estimated annual amount, including web training, of \$50,570 for the period September 1, 2024, through August 31, 2025.
- Approved courier services through Great Lakes Express Services, Lansing MI, for a two-year agreement beginning August 1, 2024, through June 30, 2026, for an estimated total amount of \$48,000 at the daily rates outlined in the attached Courier Service Agreement.
- Approved the bid purchase of office and classroom furniture for the 2024-25 school year from Kentwood Office Furniture through the TIPS Cooperative in the amount not to exceed \$100,000.
- Approved the agreement with Stockbridge Community Schools for 0.80 FTE Special Education administrator services, for the period of July 1, 2024, to June 30, 2025, with reimbursement from the district for the net cost estimated at \$105,069.
- Approved the annual cost for the Workforce Management System from Kronos SaaShr, Inc. which includes annual subscription license, maintenance/support, and web-based hosting in an amount not to exceed \$47,000.
- Approved the Resolution of Tribute to Michael Zivsak as presented.
- Approved the staffing request for an Elementary EI Teacher and paraprofessionals as presented for the Ingham ISD operated, center-based elementary emotional impaired classroom in Dansville Schools.
- Approved the increase in paraprofessional FTE at Heartwood and the Wilson Talent Center as presented.
- Approved the Mason Communications Services agreement dated July 1, 2024, through June 30, 2026, for a base contract amount of \$39,000/year and a not to exceed \$60,000/year.
- Approved the 2024-25 Ingham ISD program calendars as presented.

### **Discussion Items**

- Susan Tinney presented the request for a new grant funded position - Family Engagement Center Coach.
- Sandee Donald reviewed upcoming WTC Student out-of-state and overnight travel for the 2024-25 school year.

### **Information Items**

Susan Tinney provided an update to the Communication Specialist position posted on December 2023.

### **Superintendent's Report**

Superintendent Jason Mellema provided updates on the following:



- Upgrades in Room A, B, and C at the Thorburn Education Center
- Changes to the Early Childhood Support Network

### **Board Member Reports**

The board will continue the committee assignments as currently structured.

### **Closed Session**

The board moved into closed session to discuss administrator contract negotiations.

### **Action Item**

The board approved the MAASE Executive Director 2024-25 salary recommendation as presented.

### **Upcoming Events**

July 24, 2024, Ingham Academy Graduation, 2:00pm – Ingham Academy, 1601 West Homes Road, Lansing

August 12-14, 2024, School Year Kick-off Lunches, Beekman Center, Mason Campus, Itinerants

August 13, 2024, MASB Superintendent Evaluation Training, 4:00-7:00pm – Thorburn Education Center

August 14, 2024, Beekman Center and Heartwood School Open Houses, 3:30-6:00pm

August 20, 2024, Regular Board Meeting, 6:00pm – Thorburn Education Center

September 16, 2024, Regular Board Meeting, 6:00pm - Thorburn Education Center

For further information about the preceding items, please contact [Micki O'Neil](mailto:moneil@inghamisd.org) (moneil@inghamisd.org) or 517.244.1212.