BOARD BUDGET

A. The Board president shall by March 1\textsuperscript{st} of each year submit to the full Board for discussion a proposed budget of Board expenses for the upcoming year.

B. The proposed budget shall include but is not limited to the following:

- 1140 Board Members
- 3170 Legal Fees
- 3190 Other Professional and Tech Services
- 3210 Travel
- 3220 Workshops and Conferences
- 3430 Postage/UPS
- 3510 Advertisement-Property Transfers
- 3610 Printing
- 5910 Office Supplies
- 5990 Miscellaneous Supplies
- 5993 Meeting Expense
- 6420 Equipment/Furniture New
- 7410 Dues and Subscriptions

C. The budget shall be developed taking into consideration potential future revenues, past expenditures and potential necessary increases to meet the needs of the organization.

D. The Board of Education shall adopt a final Board expenses budget at the time of adoption of all other budgetary items.

LEGAL CITATION: Michigan School Code of 1976, Section 380.601(a)

POLICY

Adopted: November 16, 2004