STAFF LOBBYING ACTIVITIES – REQUEST TO PERFORM

NAME __________________________ BLDG _______________ DATE ________________

YOUR LOBBYIST AGENT’S IDENTIFICATION # __________________________________

ISSUE ABOUT WHICH YOU WISH TO LOBBY:
1. Issue ________________________________ Legislative Bill # ______________

2. Position on the Issue
   a. Is there an IISD position? _____________________________________________
      If so, do you support it? _____________________________________________
   b. If not, explain how your position differs. ________________________________
      ________________________________________________________________
   c. If there is no IISD position, attach your recommendation for one._________

3. What situation exists to merit lobbying, and what do you hope to accomplish? ____________________________

4. Describe the lobbying format and activities you will employ. ________________________________

5. Where _____________________________ When ____________________________

6. Public officials you will be lobbying:
   Name _____________________________ Position ____________________________
   __________________________________________ Position _______________________

7. Will a substitute be needed to cover your assignment? ________________________________

ESTIMATED EXPENDITURES

| Hours of school time for you to prepare | 1. | * | ______ |
| Clerical, technical, etc., hours to assist | 2. | * | ______ |
### ESTIMATED EXPENDITURES

<table>
<thead>
<tr>
<th>Description</th>
<th>HOURS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Hours of time in actual lobbying</td>
<td>_____</td>
<td>*</td>
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<tr>
<td>4. Cost of materials for lobbying</td>
<td>_____</td>
<td>______</td>
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<tr>
<td>5. Cost of your lodging, your meals, and meals for public officials’</td>
<td>_____</td>
<td>______</td>
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<td>6. Estimated miles</td>
<td>_____</td>
<td>*</td>
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<tr>
<td>7. Other</td>
<td>_____</td>
<td>______</td>
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</table>

(*) Amounts to be computed by office

**TOTAL**  

Employee's Signature  

Date  

Superintendent's Approval  

Date

Copies of materials to be distributed and drafts of testimony are to be submitted three days in advance of the lobbying activity to the superintendent.