ADMINISTRATIVE COMMITTEES – STRATEGIC PLANNING PRE-PLANNING COMMITTEE

A. TITLE: Strategic planning pre-planning committee.

B. PURPOSE: To develop and recommend to the superintendent a strategic planning model for the school district and to do preliminary work related to the situation and internal audits and environment scanning phases of planning.

C. DEFINITIONS: None.

D. MEMBERSHIP: The committee will consist of the following coordinators, directors and assistance superintendents:

1. Management services (chairperson)
2. Business and finance
3. Information systems
4. Planning and evaluation
5. Special education
6. Vocational education

E. DURATION: This is a temporary committee. Its duration is until completion of the tasks specified.

F. ROLE AND FUNCTION: The committee’s initial task is to develop and recommend to the superintendent a plan for strategic planning for the school district.

1. Included in this plan will be, as a minimum, an outline of the full planning process model with a time line, objectives, delivery system, and budget.
2. After approval of the model, the committee will provide technical support to the strategic planning task force of top level administrators, which it is anticipated will be the body created in the “plan to plan” and responsible for its implementation. Such technical support includes data gathering and analysis evaluation, as examples only.

G. MEETINGS: The committee will meet as called by the chairperson.

H. SUPPORT: The reasonable and necessary expenses of the committee will be included in the budget of the assistant superintendent for management services, which will provide support services to the committee.

ADMINISTRATIVE REGULATION

Approved: March 15, 1983