TECHNOLOGY AND INFORMATION ACCESS AND USE

A. The Information Technology Services department is responsible for the management of the infrastructure, hardware, and software that the district uses to allow access to information technologies for educational purposes. These include:

1. Technology and Information Access and Use Policy.
2. Defining the rights and/or responsibilities of users.
3. Providing resources that support the mission of the district.
4. Providing training opportunities on the use and application of information technology, including training and information on new technologies, software, and media as they are acquired and put into use in the district.
5. Developing, implementing and evaluating the district technology plan.
6. Coordinating and monitoring district technology acquisitions to ensure that purchases are following district standards and the district technology plan.
7. Defining district standards for technology.

B. The district does not take responsibility for resources used by or actions taken by users that do not support the mission and activity of the district.

C. DEFINITIONS:

1. District technology includes, but is not limited to, computers, printers, scanners, networks, video and audio devices, cameras, photocopiers, phones, hand held digital devices, mobile communication devices, and other related electronic resources.
2. Software includes, but is not limited to, computer software, print, and non-print resources.
3. Networks include, but are not limited to, all voice, video, and data systems.
4. Accounts refer to individual or group accounts used to access the district network or the Internet. Individual accounts are issued to individuals and are not to be shared with others.

5. District refers to Ingham Intermediate School District and all of its buildings and programs.

6. Users are those people who have been assigned an account and/or permission to use district technology.

D. The technology protection measures may not be disabled and/or circumvented at any time that students may be using the District Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under the Children’s Internet Protection Act. Any staff member who attempts to disable and/or circumvent the technology protection measures without express written consent of an appropriate administrator may be subject to disciplinary action, up to and including termination.

E. Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Technology and Information Resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent and designee as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to staff members’ use of District Technology and Information Resources.

F. The Superintendent or designee may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material, if access to such sites has been inappropriately blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures.

ADMINISTRATIVE REGULATION

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