TEMPORARY EMPLOYEES AND SUBSTITUTE EMPLOYEES

A. Temporary employees do not acquire seniority and may not be eligible for leave, vacation, holiday pay, or other benefits. Temporary employees employed under a grant may have rights to benefits.

B. Temporary employees may apply for any vacancies which occur, but have no legal rights to a position even if it is the position they are currently filling.

C. Temporary employees whose assignment is expected to last more than 90 work days may be offered the following benefits at the beginning of the month upon completion of 90 days in one work assignment.

   - Health Insurance – District contribution of single coverage in base health plan or cash for health
   - Dental Insurance
   - Sick Leave – 1 day for each month worked prospectively
   - Vacation Leave (if appropriate for position) – 1 day for each month worked prospectively

D. Substitute employees do not acquire seniority and are not eligible for leave. A substitute employee is an individual who fills a current position for a limited time for whatever reason.

E. Substitute employees may apply for any vacancies which occur, but have no legal rights to the position even if it is the position for which they are substituting.

ADMINISTRATIVE REGULATION

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