PUBLIC RECORDS

The Board of Education has a responsibility to maintain the public records of the Ingham Intermediate School District and to make such records available to residents of Michigan for inspection and reproduction.

The public records of this district include any writing, data or records in any form, excluding identifiable records of individual students, to which its content has been prepared, is owned, used, in the possession of, or retained by the district, its Board, officers, or employees, subject to certain exemptions according to the Michigan Freedom of Information Act (FOIA).

The superintendent shall develop appropriate administrative regulations explaining the public’s right to access such records.

POLICY

Adopted: June 25, 2002